

# RENUKA COLLEGE

**Accredited with Grade "B" by NAAC**

Near Bank of India, Besa, Nagpur-37

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President: - Shri Himanshu E. Gedam  
Contact no. :-8149051026

Principal: - Dr. Jyoti Patil  
Contact no :-9422807224

29/12 /18

## Minutes of the Meeting of IQAC

The meeting of IQAC was held on Thursday 26<sup>th</sup> Dec, 2018 at 11:00 a.m. at the Principal's Chamber. The following members were present at the meeting.

i)	Dr. Jyoti Patil	Principal & Chairperson-IQAC
ii)	Asst.Prof.Abdul Shamim	Coordinator-IQAC
iii)	Dr. Atul Mahajan	IQAC- Co-coordinator
iv)	Dr. Prema Lekurwale	IQAC Member
v)	Dr. Santosh Mendhekar	IQAC Member
vi)	Dr. Kailash Fulmali	IQAC Member
vii)	Dr. Pravin Patil	IQAC Member
viii)	Dr. Ramanik Lengure	IQAC Member
ix)	Dr. Harshna Sonkusare	IQAC Member
x)	Mr. Mukesh Thakare	Senior Clerk

### Agenda

- **Planning for Organizing IQAC National Seminar sponsored by NAAC**
- **Allotment of Duties**
- **Any Other Business.**

The meeting was chaired by Dr. Jyoti Patil, Principal & Chairperson, IQAC. The following points were discussed in the meeting.

The minutes of the previous meeting were read and confirmed



### Agenda Point.1.Planning for Organizing IQAC National Seminar sponsored by NAAC

- The decision was taken to book the air ticket of the keynote speaker Dr. Devender Kawaday, Deputy Advisor NAAC.
- The invited talk of the resource persons will be published in the online peer-reviewed journal.
- Online Information will be given to the delegates by making an online group such as Whats App.
- Programme Shedule, registration form no will be intimated to the delegates by forming Whats App group to make the event hassle free.
- All finalized speakers in the earlier meetings who were approached with specific expectations of their presentation confirmed their acceptance.
- The Final Programme Schedule of the seminar would be dispatched to NAAC.

### Agenda Point.2.Allotment of Duties

- Some of the issues discussed were: Honorarium for the speakers
- Suspending teaching during seminar day
- Publication, Publicity and Registration committees were formed.
- Hospitality, Management and Accommodation committees were constituted.
- Budgeting Committee was made.
- Certificate distribution Committee was formed.
- Programme Schedule and Feedback forms were discussed and finalized
- The Programme schedule would be displayed on the whats App group specifically formed to be in touch with the registered delegates for the seminar.

The meeting ended with a vote of thanks to the chair.



Asst .Prof. Abdul Shamim

Coordinator-IQAC

**Prof. ABDUL SHAMIM**

**IQAC Coordinator**

**Renuka College, Besa, Nagpur-37.**



Dr.Jyoti Patil

Principal & Chairperson -IQAC

**Prncipal**

**Renuka College**

**BESA Near BOI, Nagpur-37**

